

MEMORANDUM

TO: FLEET REPRESENTATIVES

FROM: NORMAJANE DAVALL, SURPLUS PROPERTY ADMINISTRATOR
GOVERNMENT SUPPORT SERVICES, DE SURPLUS SERVICES

RE: 2007 SUMMER AUCTION VEHICLE ROUND-UP

DATE: JUNE 4, 2007

Government Support Services, DE Surplus Services has scheduled the "2007 Summer Auction Vehicle Round-Up" to take place from June 4, 2007 through July 13, 2007. Vehicles will not be accepted after this date.

You are requested to deliver vehicles scheduled to be auctioned to Government Support Services, at the Department of Transportation Facility, 800 Bay Road, Route US 113, Dover, DE 19903, according to the schedule and terms listed below. These vehicles which have been identified as being replaced with new vehicles, as indicated on the Vehicle Disposition Form, should be scheduled for auction.

2007 SUMMER AUCTION VEHICLE ROUND-UP

DATES: Monday June 4, 2007 through Friday, July 13, 2007

TIMES: 8:00 AM to 4:00 PM, **BY APPOINTMENT ONLY**

PLACE: Department of Transportation Facility,
800 Bay Road, Route US 113, Dover, DE 19903

TERMS: Please turn in signed titles, keys, registration, fill out the attached form and place it on the vehicle dash board **(PLEASE DON'T COVER VIN#)**
No vehicle will be accepted without its title(s).
Contact Robin Baker for title(s) 857-4542.

CONTACT: Robert Johnson, DE Surplus Services 836-7640.
MUST CALL FOR APPOINTMENT.